

CITY AND COUNTY OF SWANSEA

MINUTES OF THE MEETING OF THE ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL

**HELD AT THE CIVIC CENTRE, SWANSEA ON THURSDAY, 23 OCTOBER
2013
AT 3.00 P.M.**

PRESENT: Councillor J E Burtonshaw (Chair) presided

Officers:

S Martin	-	Voluntary Sector Relationship Coordinator
N Jones	-	Special Events Manager
S Collins	-	Democratic Services Officer

Armed Forces Community Covenant Signatories/Representatives:

D Delamere	-	Ospreys Rugby
W Driscoll	-	Probation Service
C Green	-	Swansea Council for Voluntary Services
T Idris	-	Swansea Bay Regional Equality Council
P Canning	-	Wales Air Ambulance
T Davies	-	Remploy
Capt C Evans		Welsh Transport Regiment
P Morgan	-	Clydach War Memorial Partnership
Lt Cdr B Bagley	-	Lord Lieutenant
D Singletary	-	SSAFA

9. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from P Neville, R Smith, J Mason, E Tyler, J Worthing, R Webborn and Chief Superintendent P Davies.

10. **TO RECEIVE DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS**

No interests were declared.

11. **INTRODUCTIONS**

The Chair extended her welcome to attendees to the meeting.

12. **MINUTES**

AGREED that the Minutes of the meeting of the Armed Forces Community Covenant Signatories Meeting held on 11 July 2013 be accepted as a correct record.

Minutes of the Meeting of the Armed Forces Community Covenant Signatories
Panel (23.10.2013) Cont'd

13. **FUTURE EVENTS**

Nigel Jones, Special Events Manager, City and County of Swansea, provided the Panel a detailed overview of the special events scheduled for Remembrance Sunday. He further outlined proposals for World War One Centenary Commemorations 2014.

Captain Chris Evans, Welsh Transport Regiment, further provided the Panel with a detailed schedule of events.

Captain Evans pledged support from the Transport Squadron to the City and County of Swansea at forthcoming events.

The Chair provided the Panel with details of the World War One Centenary Commemoration Poppy planting scheme. She stated that poppies will be planted in locations including Guildhall Circle, the Civic Centre and the grassed area by the Cenotaph on the promenade.

The Friends of the Botanic Gardens had formed links with the Council to provide Communities and schools with poppy seeds and advice on cultivating the seeds.

Details of the scheme are available from the Home Farm Contracts Manager, [simon.lydiard @swansea.gov.uk](mailto:simon.lydiard@swansea.gov.uk)

AGREED that the Democratic Services Officer circulate to Signatories details of confirmed forthcoming events.

14. **WEBSITE PROGRESS**

Spencer Martin, Voluntary Sector Relationship Coordinator, provided an update on the City and County of Swansea's Armed Forces Community Covenant Web Page.

He stated that other Welsh Local Authorities had used the City and County of Swansea Covenant web site database in the provision of their websites.

Minutes of the Meeting of the Armed Forces Community Covenant Signatories
Panel (23.10.2013) Cont'd

15. **UPDATE ON ARMED FORCES COMMUNITY COVENANT FUNDING**

Spencer Martin, Voluntary Sector Relationship Coordinator, circulated a report on the Armed Forces Community funding. The report detailed the outcome of the Funding Panel that had been held on 11 July 2013 and a further update on the first Panel held on 2 May 2013.

The Voluntary Sector Relationship Coordinator stated that of the two applications received, one had been deferred for a Site Visit and one had been refused.

He informed the Panel that the outcome on the previous supported application that had been forwarded to the MOD had been approved.

A discussion took place in respect of the Grant Panels decision making process.

The panel agreed that a presentation by MCI would be of great value, a better understanding of the Bdes role and to have the opportunity to study a number of successful/unsuccessful Armed Forces Community Covenant Grant.

AGREED that;

- (1) the report be noted;
- (2) a presentation by MCI be placed as future agenda item.

16. **DATE AND TIME OF NEXT MEETING**

AGREED that the date and time of the next meeting of the Panel be noted.

The Chair thanked all Officers for their contributions to the meeting.

The meeting ended at 3.35pm.

CHAIR

